

Chamber **Music** America

2020 Residency Partnership Program

Application Deadline: October 18, 9:00 PM ET

Notification: December 2019

This program is supported by the Chamber Music America Residency Endowment Fund.



The Residency Partnership Program supports ensembles and presenters in engaging audiences through residency projects:

- In familiar community settings
- Creating closer interaction with the artists

Statement of Commitment to Diversity, Inclusion and Equity

CMA's Board of Directors has made diversity, inclusion, and equity a primary focus of the organization's work.

Commitment to Diversity, Inclusion and Equity, cont'd.

CMA's goals in this program are, through the panel review process, to arrive at a final slate of grantees that is representative of the field in terms of the ensembles' race, gender, and style of chamber music.

Read CMA's Statement of Commitment to Diversity, Inclusion and Equity, which can be found on the CMA website.

Partners

Organizing Partner:

- Presenter or ensemble
- Submits application
- Responsible for organizing residency and all activities

Ensemble Partner:

- Performs residency
- May also be the Organizing Partner

Community Partner(s):

- Local organization(s) providing access to community

Final year for current guidelines

Final opportunity for CMA members to apply to the program in its current configuration.

Guidelines for the new residency program will be available in summer 2020.

Eligibility: All Applicants

- Must be based in the U.S. or its territories
- Must have finished CMA-sponsored residency projects and received final payment from CMA
- Must not have been a 2018-19 or 2019-20 grant recipient as Organizing or Ensemble Partner
- Must have no financial obligations to CMA.

Presenters

- Must have 501(c)(3) status

Ensembles

- Professional group of 2-10 musicians, one musician per part
- Primary ensemble member is a U.S. citizen or has permanent resident status, or the group has 501(c)(3) status
- May perform with “fixed” instrumentation and personnel, or as a subset of a collective or flexible roster, and if a duo, must perform as equal partners and publicize itself as a duo
- Jazz ensembles may be composer-led or a collective and must include jazz improvisation as an integral part of its composition and performance

CMA Membership

- Both the Organizing and Ensemble Partners must be CMA Organization-level members
- Community Partners need not be CMA members

Residencies

- A minimum of three activities taking place over a minimum of three days within one month
- Interactive programs
- Lecture/demonstrations
- Workshops that involve audience as participants
- Pop-up or flash concerts
- Activities must take place within a 30-mile radius

Each activity must be at least 45 minutes in length and performed by the full ensemble or a majority of its members.

Types of Community Partners

- Schools
- Libraries
- Community centers
- Parks
- Civic Organizations
- Hospitals
- Senior Centers
- Museums

The application

- Submitted online (click on the Presenter OR Ensemble application, depending on applicant type)
- Written narrative
- Audio sample
- Budget
- Supplemental materials (MOUs for all Partners; 501(c)(3) documentation required for presenter applicants only)

The Narrative must provide specific details:

- Goals of the residency
- The target audience
- The partners and the role each will play
- Activities that you have planned
- Schedule of activities
- How you and your community partners(s) will attract audiences (if activities are open to the public)
- Your plan for evaluating the residency

Budget: the program funds up to 75 percent of the following expenses only:

- Ensemble's residency fee
- Ensemble's travel, hotel, and per diem for the duration of the residency
- Project-related promotion and production costs

Balance the budget with:

- Earned and/or contributed income

In-kind contributions and overhead costs are not eligible

Audio basics

- Must be uploaded to the Submittable system
- Files must be in mp3, m4a format
- Feature only one work or excerpt, up to 5 minutes
- Edit and/or excerpt music within a file
- No cue times needed
- Should be similar to music planned for the residency
- May contain music from a concert, studio/home recording, and/or commercial releases

Panel basics

A panel of music professionals that specialize in community residencies evaluates:

Written Application

- The application is read and scored by the panelists

Audio Sample

- The panel will listen to the audio sample from the beginning but may not listen to the entire sample.
- The sample should feature music that is stylistically similar to music planned for the residency and demonstrate the ensemble's best playing.

Panelists look for:

- Clearly defined target audience
- Suitable activities that are related to the residency's goals
- Significant level of involvement by community partner(s)
- Appropriate and properly allocated project budget
- Sufficient organizational capacity to carry out the residency

Panelists look for (cont'd.):

- Specific plans for evaluating the effectiveness of the residency
- The match between the activities planned and the ensemble's music-making as demonstrated in the audio sample

Scoring, notes and feedback

- The panel uses a scoring system of 10 (excellent), 4 (good/very good), 1 (non-competitive).
- The panel also writes additional evaluation notes.
- Panel feedback is provided by phone to applicants, if requested.

Submittable

- Applications are submitted online
- Create a free Submittable account or log in to your existing Submittable account.
- Type directly into the online form or draft in an offline document and copy your responses into the online application.
- Click “Save Draft” on bottom of application. Submittable maintains your draft for 21 days.

Supplementary Materials

- Download the Budget sheet, Activity Schedule and MOU samples from the Submittable application
- Ensemble fee must be the same in the MOU and Budget
- If there are multiple partners, all MOUs must be scanned and uploaded in one file
- Proof of non-profit status for presenters only

Submitting the application

- Prepare attachments and title each file using CMA's naming convention (e.g., Organizing Partner Name—Project Budget)
- Upload all required files
- When application is complete, click "Submit"
- CMA will confirm receipt via email

Additional support

- Program inquiries: Susan Dadian
sdadian@chamber-music.org
- Membership: Geysa Castro
gcastro@chamber-music.org
- Technical: Submittable Help
<https://submittable.help/>



Thank you!

www.chamber-music.org